

Scheme for Assistance for Research & Development Activities – 2020
Government Resolution No. GID-102020-327060-G, Dt.01.09.2020

CHECKLIST FOR CLAIM APPLICATION

Scheme 2:

Scheme 2: Assistance for Contract / Sponsored Research Work.

Sr. No.	Particulars	Yes / No	Page No.
1	Application Form for Claim Application in Prescribed format		
2	Copy of Project Sanction Letter Issued by IC office		
3	Copy of Registration of the Institution / Industry / enterprise / Academia / Professional Body issued by competent authority along with MoM / AoA filed with the competent authority.		
4	Copy of CSIR/ DSIR Recognition Letter		
5	CA Certificate in prescribed format		
6	CA certified Expenditure Statement in Prescribed format		
7	Details of Sponsoring Industries / Institution / Organization		
8	Undertaking / Agreement of beneficiary industry/ promoter to share proportionate cost of Contract Research Work		
9	Project Progress Report along with the details of milestones achieved, Outcomes of R&D proposed, Details of Asset creation, Benefit to the society, Benefit to the Industries, Details of Patent Filed / Granted, Details of International / National Publications, Impact analysis of the R&D and other relevant details related of the project.		
10	Employment Details of Technical qualified manpower in Prescribed format		
11	Project Completion Certificate (PCC) in Prescribed format		
12	Copy of GR, Notification, If the organization is established by Government of India or Government of Gujarat.		
13	Notarized undertaking for fulfilment of the conditions mentioned in the Sanction letter along with copy of relevant Board Resolution / Competent Authority in Prescribed format		
14	Bank Details / Cancel cheque for assistance to be received under this scheme		
15	Copy of PAN Card		
16	Copy of GPCB Consent (If Applicable)		